**GENERA1L INFORMATION**

**In order to ensure the comfort and safety of all our guests, we ask that you abide by the following guidelines:**

All guests must be registered at the front desk. Each registered guest or sponsor is responsible for the conduct of your guests.

Smoking is prohibited in all lodging facilities. A cleaning fee will be assessed if indication of smoking is discovered.

Please keep any audio equipment to reasonable levels during all hours, as your neighbor may be working a different schedule. Quiet hours in our facilities are from 2200 to 0600.

Please turn off your television and lights when you leave your room for the sake of energy conservation.

Do use your peephole before opening your door.

Please be ready to show identification if returning to your room while housekeeping is in progress

Lodging is not allow to store classified documents. Please contact Command Post DSN 97+97 +535-7023, for storage of classified items.

Parking is available to overnight guests. Larger vehicles (moving vans, trailers, boats) please contact the front desk for parking location. Oversize vehicles found parked at lodging can result in a parking ticket or towing.

'Do Not Disturb' signs should not be displayed when you are absent from the room. All rooms must be accessible to our housekeeping staff to ensure health and safety standards are being maintained.

Please help us control pests in your room. Do not leave any unsealed food or beverages exposed/open in your room.